

**We are introducing SIMS Parent to hopefully save time, make it easier for parent and carers to make changes and to reduce paper. Please update your child's data collection sheet as soon as possible.**

Downloading the app;

1. Open the Play Store or Apple Store on your device
2. Using the Search facility, enter SIMS Parent
3. Select **SIMS Parent** by **Capita Plc** from the search results
4. Tap **READ MORE** for more information or **INSTALL** to download the app.
5. Once the app has downloaded successfully, tap **Open** to register and start using the app.

*NOTE; Once downloaded, the SIMS Parent app is available as a shortcut on your device.*

## SIMS Parent

1. You will receive a registration email from [noreply@sims.co.uk](mailto:noreply@sims.co.uk) containing a unique invitation code. You will need this code to set up your SIMS Online Services account. If you have not yet received a registration email, please check your SPAM folder before contacting your school. **IMPORTANT NOTE:** To register for SIMS Online Services products, you will need one of the following accounts: Microsoft, Office 365, Google, Facebook, Twitter or SIMS ID. Only users with an existing SIMS ID account can use SIMS ID to register. For guidance on setting up a Third Party account, please refer to the Setting up a Microsoft or Google Account document, which is available from the Hot Topics area of My Account (<https://myaccount.capita-cs.co.uk/hottopics/sims-parent-app-student-app/>).

2. Follow the link in the email to be directed to the registration page.

**IMPORTANT NOTE: To register for SIMS Online Services products, you will need one of the following accounts: Microsoft, Office 365, Google, Facebook, Twitter or SIMS ID.**

3. Click the icon for your preferred account and you will be directed to sign in.

4. Follow the on-screen registration process.

**Once the registration process is complete, users can sign in via the following URLs. For Parents <https://www.sims-parent.co.uk> or via the SIMS Parent app**

**If there are no changes to your Data collection sheet you still need to submit the no changes to us.**

**If you have any questions or queries please contact the main school office.**