

Safeguarding

Our school is dedicated to looking after all our children the best we possibly can. Safeguarding covers children's physical, social and emotional well-being and runs alongside our work on Health and Safety and E-safety.

The school has a Safeguarding Policy that is in line with recommendations from NSSCB. The policy is reviewed annually by governors and is a working document that reflects our practise. It's available on the policies section of our website.

Part of our responsibility in this area is to work with outside agencies such as Educational Welfare or Social Care to make sure all pupils are kept safe. This means that at times we are obliged to pass on concerns or information to these agencies. The school will always do this in consultation with parents unless to do so could put a child at risk.

"Safeguarding the rights of others is the most noble and beautiful end of a human being" – Khalil Gibran

Please do not use your mobile phone in our school.



If you have a concern or are concerned in any way about a child's welfare or safety, you must speak to one of the following:

Designated Safeguarding Lead:

Mrs Lisa Dadds

Deputy Designated Safeguarding

Leads: Mrs Diane Martin, Mrs Rachel Few, Mrs Amy Marsh

Safeguarding and Prevent Governor:

Ms Sue Wilkinson

If you have concerns about the Headteacher this must be reported immediately to the Chair of Governors – Mrs Lesley Millard. If you are unable to locate any of the above staff, please contact the school office crew without delay.

If you have any concerns about the behaviour of someone working or volunteering with children please contact the Designated Officer for Allegations (DOFA) formerly known as the Local Authority Designated Officer (LADO) in North Somerset:

Phone: 01275 888808

Secure email: LADO@n-somerset.gcsx.gov.uk

Single Point of Access (SPA) 01275 88880 or 01454 615165 or 101

Please report any worries or concerns immediately and before your leave our campuses. If on reflection after you have left our school, you think of something please get in touch.

Please complete the Child Protection if disclosure overleaf if required.



Safeguarding Information for Visitors

Please wear your Identification badge clearly at all times. When you are working in our school we expect you to take care of our pupils and follow our procedures – safeguarding is the responsibility of everybody.



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St. Anne's Church of England VA Primary School



If a child comes to you and makes a disclosure:

- let him/her speak
- take notes, please ensure that they are dated, in pen, clear and factual
- remember the TED questions – Tell, Explain and Describe
- do not ask leading questions

Recording a Concern

Pupil Name		Date
Date of Birth		
Concern (Please record your concern clearly using any actual words used)		
Recorded by		Date
Signature of Person Recording		
Information shared with others (who and reason)		
Action taken (give details)		
Outcome		
Signed by Head Teacher		Date