



# St Anne's Church of England VA Primary School



## HEALTH & SAFETY POLICY STATEMENT

This policy should be taken and used as part of St Anne's Church of England School's overall strategy and implemented within the context of our vision, instrument of government aims and values as a Church of England School.

It is the policy of the Head Teacher and Governors of St Anne's CofE VA Primary School to conduct its operations in such a manner as to ensure the health, safety and welfare of all its employees, students, parents/carers, visitors, temporary contractors, clients, members of the general public and others while working and studying on its premises and outside the school on associated activities.

We will ensure, so far as is reasonably practicable, that:

- the premises provides a healthy and safe working environment for all students, staff, parents/carers, visitors, temporary contractors, clients, general public and others
- there are safe systems of work for all employees and students
- suitable and sufficient work equipment is provided
- there are adequate welfare arrangements, and
- that information, instruction, training and supervision is provided to employees to ensure their competency to perform their tasks.

We recognise our responsibility to provide adequate control of the health and safety risks arising from school or clients' activities. When staff or students operate on behalf of St Anne's CofE VA Primary School, we will assess the risks specific to the activities or tasks to be performed. All reasonably practicable measures will be put in place to manage those risks and ensure the activities, or tasks can be conducted in a safe manner.

All governors and school staff must familiarise themselves with the contents of this statement, organisational structure and manual as a source of safety information and guidance. Employees have a legal duty to act in a safe manner and not to endanger themselves or others by their actions. All health and safety procedures must be communicated to staff with consultation. Staff are encouraged to play a positive, dynamic role in developing and maintaining a healthy and safe working environment and to report health and safety concerns to Lisa Dadds or Helen Burge.

We are committed to implementing the Health & Safety at Work etc Act 1974 and UK Statutory Instruments, as well as any future national or European Union health and safety legislation. The school's Business Manager will provide to the schools management regular information on updates, changes and arrangements, about any revisions to safety legislation.

We believe that a positive health and safety culture is of significant benefit to the good performance and safety of the whole school. We aim to encourage, support and develop a positive and proactive approach for pupils, through risk education and awareness. The organisational structure shown below will ensure that sufficient resources, both financial and physical are available so that this policy and its arrangements can be implemented effectively.

We will review and continually improve our health and safety standards. This policy will be reviewed annually or as necessary to reflect changes in the school's strategy, UK or EU law and any changes will be brought to the attention of all staff.

Head Teacher	Lisa Dadds	signed.....
Health & Safety Governor	Mark Duddington	signed.....
Business Manager	Helen Burge	signed.....

September 2016